MRC Regattas

Pre-Regatta Planning

1) Signup Genius Volunteer

- Appoint one parent volunteer to prepare and send Sign Up Genius for the whole season.
- Request list of all parent emails from Roger needed to set up the Sign-Up Genius mailing list.
- Obtain list of needed food/items from Regatta organizers.
- The signup must be very detailed. Specify that breakfast food items are to arrive morning of regatta (even if rower is not scheduled to arrive until afternoon), perishable items must be kept in cooler, fruit/veggies washed, and exact number of items needed. Signup must include statement that the food Reimbursement Form is located on website (MRCjuniors.org) and the form should be completed and submitted to Joe Cincotta (irc4@chorus.net) along with receipts for food/regatta reimbursements.
- Send signup one week prior to regatta.

2) Regatta Organizers

- Designate 2-4 Regatta Organizers for each regatta.
- Prepare menu for regatta, determine what food and other items (i.e. chili bowls, soup cups) needed and send list to Sign Up Genius Parent Volunteer to prepare and send to parents.
- Look at weather forecast before planning. Food ideas: sandwiches and wraps, homemade soup, chili, tacos, pasta, grilled cheese/ham&cheese, grilled burgers and chicken.
- Food items to have at every regatta: water, Gatorade, peanut butter, Nutella, cliff bars, variety of fruits and veggies, turkey jerky, bagels and variety of cream cheeses, muffins, trail mix, chocolate milk (one for each rower), vegetarian and gluten-free food choices.
- Food items to avoid: mayo based salads, very spicy food, anything that spoils quickly in hot weather, anything that cannot be served quickly.
- Send Roger reminder to request athletes bring 2 gallons of water to regatta.
- Exchange cell numbers of all regatta volunteers.
- Check black storage bins to make sure all necessary items are packed (inventory list located in bins and below); one organizer is responsible for bringing storage bins to regatta. Best to pick up from boathouse the day before the regatta.
- Parent volunteer in charge of ordering and picking up bagels should place order early an assortment of bagels and cream cheese (usually 7 dozen) and 2 containers of coffee and one container of decaf, creamer, sugar, cups for coaches. Confirm pick up time.
- If no one has signed up to bring an item on the signup genius form, one of the organizers should bring the item.

Regatta Tent Setup/Breakfast

- Coaches will bring tents, tables, flags, tarps, and 2 beverage coolers; athletes typically set up tents but may need some volunteer help.
- Have parent volunteers help with table set up, table clothes, and arranging breakfast items, fruits, granola bars. Put cream cheese, yogurt and any other perishable on ice – shallow coolers work best.
- Label and store ice coolers and lunch items under tables.
- Put all chocolate milk in coolers with ice.
- Prepare one beverage cooler with Gatorade, and the other with water.
- Insert garbage bags in collapsible trash bins and tape to various poles around tent area.
- Parent Volunteers rotate reorganizing/refreshing food, ice, and beverages; emptying garbage bags.

Lunch

- Timing for lunch setup depends on regatta schedule, and the amount of time needed to prepare food (i.e. sandwiches verses chili). Review regatta schedule to make sure lunch is ready for athletes who have completed second race of the day (that may be 11am).
- Discard any perishable breakfast items that have been sitting out for hours.
- Keep nonperishable breakfast items out.
- Set up lunch items, plates, utensils, condiments, etc.
- Replenish water and Gatorade coolers; check chocolate milk coolers.
- Volunteers rotate reorganizing/refreshing food, ice, and beverages; emptying garbage bags.
- After coaches have eaten lunch, discard any remaining breakfast items, consolidate lunch items, and put out afternoon snacks.

Cleanup

- Set aside a few snack items and chocolate milk for last 2 boats to take when done with race.
- Place items to be washed in organizers' coolers, help load in cars.
- Pack up storage bins and help load cars.
- Empty water and Gatorade coolers.
- Athletes must help fold tents, tarps, flags, and tables and bring and bring to trailer, along with 2 beverage coolers and any unopened gallons of water need volunteers to direct athletes on what to do.
- Clean up trash around tent area (request athletes to do this) and place garbage in central collection area.
- Collect any lost/forgotten items and return to boathouse (Monday after regatta).
- Organizer(s) cleans utensils and bowls, replenish storage bins (inventory list in bin), return bins to boathouse or to organizers of next regatta .
- Have a shower and cocktail you are done!

Items needed in black storage bins:

Paper plates

-Napkins

- Cups

-Utensils

- Tin foil

- Cutting boards (plastic sheet boards)

- Knives

- Large and small plastic bags

- Sunblock

- Heavy-duty black garbage bags

First aid kit

- Collapsible garbage cans

Trays and bowls

- Duct tape

- Markers and labels

- Scissors

Insect tents

- Hand sanitizer

- Clorox wipes

- Paper towels

Matches/lighter

- Table clothes (team has 4 polyester table clothes, extra plastic table clothes)

Screwdriver (not the drink)

Specific Regattas:

1) Monona - Madison

- Get to regatta early difficult to drop off items once other teams arrive and space for tents is limited. Will want to stake out any area.
- Tent set up is far away from race course. Rotate volunteers so parents can see children race.

2) GCJRC - Crystal Lake, II

Not a direct route to get to regatta, so allow extra time.

3) Midwest - Cincinnati

- Need all rowers to bring 2 gallons of water each. Site is remote and there is not access to water.
- 3 days. Need to make sure all food is well insulated. Will need to replenish ice in coolers. Ice is available at the regatta site, but they can run out if it is hot.
- Make sure to get all coolers/chairs/items off buses the buses do not stay at regatta site.
- On Friday, set up tarps and tents and leave coolers at tent site.
- Bring boots if forecast calls for rain.
- Team rents a car. Will need for bagel pickup, etc.
- If regatta area is muddy, buy a few bags of mulch to lay around food tables.
- There is no nearby bagel shop. The volunteer bringing bagels & coffee needs to pick up order early and get to regatta site. Allowed to drop off items near tent and then move car.
- Have fruit and cliff/granola bars in cabin of bus on Saturday and Sunday mornings Hotel is 45 minutes from the race site and rowers scheduled to race early will not have time to eat at race site. So, they need food on bus. No time to dig it out of bottom of bus. Best to set up in cabin of bus the night before. A chaperone should pass out food on the early morning bus
- Keep reminding rowers about sunblock and hydration 3 days of traveling. Keep an eye out for dehydration.

4) Summer Scrimmage – MRC boathouse

- serve breakfast and coffee/tea. Skip lunch. Maybe organize 2 food trucks to be at boathouse – uncertain of cost or availability.
- If choose to have tables and chairs for guests, rent from Suburan Rental at least 1 month prior.
- IMPORTANT Get key from Roger for ramp gate the rental company cannot back their truck down the boathouse ramp unless unlocked

5) Chicago Sprints – downtown Chicago

- 2 days. Nice location and good shade. Arrive early to get paid parking.
- Rowers arrive at different times, but breakfast food volunteers and regatta organizers need to be at regatta early morning

6) Twin Cities - Minneapolis

- Only need breakfast and lunch for one day of racing.
- Keep reminding rowers about sunblock and hydration 2 days of traveling. Keep an eye out for dehydration.

7) Milwaukee River Challenge – Milwaukee

- Usually grill burgers and chicken. Rent grill from Suburban Rental at least one month in advance.
- Need 2 to 3 grill volunteers.
- Bees can be an issue
- Bring grilling utensils and disposable cookware tins

8) Head of Rock - Rockford, II

- Rowers arrive at different times, but breakfast food volunteers and regatta organizers need to be at regatta early morning – parking is difficult unless get to regatta early.
- Bees can be an issue

9) CRF – North Chicago

- Rowers arrive at different times, but breakfast food volunteers and regatta organizers need to be at regatta early morning – parking is difficult unless get to regatta early.
- tent area in a field no view of the river. Need to walk a distance to get a limited view of racing.
- Bees can be an issue

MRC Parents

2016 Milwaukee River Challenge

Hi Everyone,

The Milwaukee River Challenge will be held on Saturday, September 17th at Schlitz Park in downtown Milwaukee. The team will need breakfast and lunch items for race day. There are a total of 90 athletes and coaches. Please look over the list below and sign up for any item(s) you wish to provide, and any tasks you would like to do. If you are providing items that need to be kept cool (i.e. meat, fruit or veggies), place the items in a cooler (cheap disposable cooler is fine) along with bags of ice. Label the cooler with your name and the food item. Cars will not be allowed into Schlitz Park, so keep that in mind when dropping items off. Obtain receipts for your purchases (including ice bags) and submit them directly to Joe Cincotta for reimbursement. By separate email, I will forward a copy of the reimbursement form. Thank you for all the wonderful help! Maureen D'Souza (414) 350-8363.

Also, if you would like to help choose the menu for the next regatta, please let me know.

Date: 09/17/2016 (Sat.)

Time: 5:30am - 3:30pm CDT

Location: Schlitz Park, N. Rivercrest Dr., Milwaukee

Created Maureen Devine

by: D'Souza Submit and Sign Up



Parking Attendant (4) 2 of 4 slots filled Stand at parking entrance and direct boat Katie Guindon (2) trailers and cars. Need help from Katie and Rick Guindon 5:30am-7:30am and 7:30am - 9am Sign Up 🗌 order and pick up 6 dozen bagels, Wendy Scherwenka assortment of cream cheese, 1 travel box of coffee, 1 travel box of DECAF coffee need delivered by 8am Cooler with 2 bags of ice (6) All slots filled Place name on cooler Jack Karnes Cathy Smtih Michelle VanLue Lisa Bates-Froiland scott diffley Kate Smith 60 hamburger patties Christine Mueller package with wax paper separaters, place in cooler with ice 50 chicken breasts - butterfly cut Melanie Stueber please!!! package in wax paper separaters, place in cooler with ice 60 brats George Hanacik place in cooler with ice 100 slices of cheddar cheese Pam Carroll for burgers/chicken; place in cooler with ice assortment of washed and cut Mary Lundberg veggies place in cooler, label "veggies" 4 large bunches of grapes -SHAOLI LU WASHED large bowl of strawberries -Erin Binns WASHED 2 bags of apples (no red delicious) -Colleen Hutt WASHED **HUTT** family 2 bunches of bananas (about 15 Rohan Kaushal total) How many bananas in total? whole watermelon - WASHED (3) All slots filled do not slice Ilka Hoffins Lisa Bates-Froiland Breanna Berends mix of 40 cliff bars and granola bars Teresa Priest athletes like neanut hutter

Submit and Sign Up

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15-20 yogurt packs - variety of flavors	Sharlene Byrne
2 bags of turkey jerkey	Teresa Priest
trail mix	Teresa Priest
2 large bags of chips or pretzels or some other crunchy snack	Catherine Davies Broomfield
4 boxes of 24 pack of chocolate milk (6.5 oz. each) Horizon or Costco brand fine. total of 96 individual chocolate milks	Rebecca Engel
2 one-gallon containers of cold pasta pesto sauce or Italian dressing fine. No mayo please!	Jim Kile
2 small squeeze bottles of: ketchup, mustard, mayo, and relish	Catherine Davies Broomfield
1 container of peanut butter and 1 container of Nutella	Rohan Kaushal 16oz each or more?
tray of sliced tomatoes, onions, and lettuce leaves for burgers/chicken	Kirsten Hildebrand
60 hotdog buns	Marla Brandt
120 hamberger buns	Sarah Dugan
homemade cookies	Brian Borkin
help set up tents and breakfast items (4) don't need to know how to set up tent - on the job training!	All slots filled Rebecca Engel Jim Kile Adrienne Widell Sarah Foster
Grill Helper (2) Take a shift helping Chef Michael Green with grilling	All slots filled Jim Kile Michelle VanLue
set up lunch food/ maintain food area in afternoon (2)	All slots filled Michelle VanLue Denise Schnese
clean up tent area and food at end of regatta (4)	2 of 4 slots filled ② Tina Campbell ② Michelle VanLue Sign Up □
clean utensils, bowls, garbage bins, restock black storage bins for next	⊘ Kathy O'Leary
rogatta	

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healthcoachinstitute.com/LifeCoach

MRC Parents

2016 ROWtoberfest Regatta

Hi Everyone,

The ROWtoberfest Regatta will be held on Saturday, October 15th in Chicago, II. The team will need breakfast and lunch items for race day. There are a total of 90 athletes and coaches. Please look over the list below and sign up for any item(s) you wish to provide, and any tasks you would like to do. If you are providing items that need to be kept cool (i.e. meat, fruit or veggies), place the items in a cooler (cheap disposable cooler is fine) along with bags of ice. Label the cooler with your name and the food item. Obtain receipts for your purchases (including ice bags) and submit them directly to Joe Cincotta for reimbursement. By separate email, I will forward a copy of the reimbursement form. Thanks so much for helping out this Fall season - great team effort! Maureen D'Souza (414) 350-8363.

Date: 10/15/2016 (Sat.)

Time: 8:00am - 2:30pm CDT

Location: 3400 N Rockwell St,

Chicago, IL 60618

Created Maureen Devine

by:

D'Souza

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Available Slot

Order and pick up an assortment of dozen SLICED bagels (athletes love the pumpkin), cream cheese, 2 coffee and 1 decaf coffee travel containers	Sarah Davies
cooler with 2 bags of ice (6)	All slots filled
Place name and label on cooler	Nina Gelfand
	Michele St. Amour
	Karry Hill
	Jon Hering
	⊘ Lori Doro
	Marla Brandt
homemade muffins/breakfast breads	All slots filled
(3)	Ilka Hoffins
	Becky Hempel
	Janet Boemer
1 container of peanut butter and 1 container of nutella	Catherine Davies Broomfield
12 yogurt packs - variety of flavors place in cooler with ice	Roseann Gumina
2 bunches of bananas (about 15 total)	Colleen Hutt Justin Hutt
2 bags of apples (no red delicious) - WASHED	Tina Campbell
4 large clusters of grapes - WASHED	Tina Campbell
large bowl of strawberries - WASHED	Roseann Gumina
mix of 40 cliff bars and granola bars	
10 lbs of ground beef, seasoned and	
cooked	/ S X
10 lbs of grilled chicken, sliced	Maureen Devine D'Souza
	/ G X
Turkey Jerkey (about 24 oz. total)	Kate Marino
125 small flour tortillas	Rebecca Engel
4 large bags of corn tortilla chips	George Hanacik
2 gallon size bags of shredded cheese (for tacos) place in cooler with ice	Jill Holbrook
4 small containers of sour cream	John Hill

8 small containers of guacamole Please purchase small containers - easier to keep chilled on ice	Adrienne Widell
6 containers of salsa - verde, red and pico	Maureen Devine D'Souza
large container of black beans, seasoned	Andi Peters
2 gallon size container of cooked rice	Jim Kile
shredded lettuce for tacos - WASHED	Kris Hull
diced onions	Michele St. Amour
diced cherry tomatoes	Michele St. Amour
assortment of washed and cut veggies and dip	Tammy - Rusty Bronson
homemade cookies (3)	All slots filled
	Sarah Foster
	Jack Karnes
	Jennifer Dragseth
Trail mix	Kate Marino
4 boxes of 24 pack of chocolate milk (6.5 oz. each) place in cooler with ice and label	Jill Holbrook
4 heating elements, 8 tin trays, and	Andi Peters
20 sterno cans	≠ Ø x
help set up tents and breakfast	All slots filled
items (4) Arrive by 7:45 AM. Morning volunteers get free coffee!!!	Kathy & Tom LaPierre (2) Tom and Kathy LaPierre
	Denise Schnese (2) Carsten & Denise Schnese
set up lunch food and maintain food	All slots filled
and water coolers peroidically	Jim Kile
during the afternoon (2) start warming up lunch around 10 am	Oaniel Lawton
Clean up tent area and food at end	All slots filled
of regatta (4)	Colleen Gunther Jack Price (2)
	Jim Kile
	Roseann Gumina
clean utensils, bowls, garbage bins, restock black storage bins for spring regattas	Michelle VanLue

MRC Parents

2016 Head of Rock Regatta

Hi Everyone,

The Head of Rock Regatta will be held on Sunday, October 9th in Rockford, II. The team will need breakfast and lunch items for race day. There are a total of 90 athletes and coaches. Please look over the list below and sign up for any item(s) you wish to provide, and any tasks you would like to do. If you are providing items that need to be kept cool (i.e. meat, fruit or veggies), place the items in a cooler (cheap disposable cooler is fine) along with bags of ice. Please, Please, Please label the cooler with your name and the food item. Obtain receipts for your purchases (including ice bags) and submit them directly to Joe Cincotta for reimbursement. By separate email, I will forward a copy of the reimbursement form. Thank you for all the wonderful help! Maureen D'Souza (414) 350-8363.

Also, if you would like to help choose the menu for the next regatta, please let me know.

Date: 10/09/2016 (Sun.)

Time: 7:00am - 3:00pm CDT

Location: Y St. & Madison

Blvd., Rockford, II

Created Maureen Devine

by:

D'Souza

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Available Slot

Order and pick up an assortment of 6 dozen bagels (athletes love the pumpkin), cream cheese, 1 coffee and 1 decaf coffee travel containers	Alex Leykin
Cooler with 2 bags of ice (6)	All slots filled
Place name on cooler	Erin Tabor
	Christine Mueller
	Sheila Launer (2)
	Jill Holbrook
	Nina Gelfand
150 Yukon potatoes - cooked and in trays for reheating	Andi Peters
about 1 gallon size bag of shredded cheddar cheese	George Hanacik
1 gallon size container of grilled/baked chicken - diced place in cooler with ice	Jim Kile
1 gallon size container of baked ham - diced	Jim Kile
place in cooler with ice	
assortment of washed and cut	Jennifer Dragseth
veggies and dip	
4 large bunches of grapes - WASHED	Sharlene Byrne
large bowl of strawberries -	Rebecca Engel
WASHED	Rebecca Eliger
2 bags of apples (not red delicious) -	Catherine Davies Broomfield
2 bunches of bananas (about 15	Michele St. Amour
total)	Misholo St. 7 anoth
Mix of 40 Cliff bars and granola bars athletes like peanut butter	Melanie Stueber
20 yogurt packs - variety of flavors place in cooler with ice	Adrienne Widell
chopped broccoli - lightly cooked place in tin tray with foil	Karry Hill 2 heads ok?
2 bags of turkey jerky	Colleen Hutt
trail mix	Melanie Stueber
2 containers of sour cream and 1	Michele St. Amour
stick of butter	-
place in cooler with LOTS of ice	
1 container of peanut butter and 1	Catherine Davies Broomfield
container of nutella	
bacon bits - enough for 50 people	Jill Holbrook
homemade cookies Submit and Sign Up	☑ Ilka Hoffins ©2017 SignUpGer All Rights Reser chocolate chip Privacy Policy Hr

4 boxes of 24 pack of chocolate milk	John Hill
(6.5 oz. each)	
place in cooler with ice	
homemade muffins/breakfast breads	All slots filled
(2)	Patrick Smith
	Becky Hempel
	mini pumpkin muffins
help set up tents and breakfast	All slots filled
items (4) at about 7 am - no experience needed - on the job training!	Denise Schnese
	Jim Kile
	Tom LaPierre
set up lunch food/maintain food and	All slots filled
water coolers during afternoon (2) set up lunch around 10:45 AM	Karry Hill
Set up fulled alound 16.45 Alvi	Beth Findlay
clean up tent area and food at end of regatta (4)	1 of 4 slots filled
	Karen Lonski
	Sign Up 🗆
clean utensils, bowls, garbage bins,	Maureen Devine D'Souza
restock black storage bins for next regatta	/ C *